

**Association of Un-aided Sikh Minority Medical &
Dental Institutions (Punjab State)**

Mehta Road, P.O. Vallah,
Sri Amritsar-143501.

PROSPECTUS cum INFORMATION BULLETIN

For admission to

MDS Courses

(Under Sikh Minority Quota)

SESSION 2017-18

Important Dates

Availability of On Line Application Form and Prospectus w.e.f.	12/01/2017
Last date of Online Registration and filling Online Application Form	30/01/2017
Last date for depositing fee of Rs. 9500/- through Online Mode of Payment (Net Banking/Debit Card/Credit Card)	31/01/2017
Last date for submitting the printed copy of Admission Application Form of Sikh Minority Quota (Open Merit) by hand or by Registered Post at the Sri Guru Ram Das Institute of Medical Sciences & Research, Mehta Road, P.O. Vallah, Sri Amritsar – 143501 along with the documents as mentioned on the Print copy of Application Form.	10/02/2017
Date of “Sikh History & Religion Test – 2017” at SGRDIMSR, Vallah, Sri Amritsar	18/02/2017
Time of "Sikh History & Religion Test - 2017"	11:00 A.M. - 11:30 A.M.
Date of declaration of result	On or before 20/02/2017

Date of Counseling

Will be displayed at the Institute's website.
Please stay updated at www.sgrdimsr.in

Venue for Counseling

Office of Director- Principal,
Sri Guru Ram Das Institute of Medical Sciences
& Research, Vallah – Mehta Road, Sri Amritsar.

Date of Starting of Classes

Will be displayed at the Institute's website.
Please stay updated at www.sgrdimsr.in

NOTE: STIPEND WILL BE PAID TO ALL PG STUDENTS.

Examination Fee and Cost of Prospectus cum Information Bulletin (For Sikh Minority Quota):

Fee payable along with Online Application Form Rs. 9500-00

How to pay:

Kindly pay through Online Payment Mode or download the Bank challan form available on online admission portal www.admissions.sgrdimsr.in. Deposit fee in Institute's account in any branch of HDFC Bank through available challan form. Institute's copy of challan form is to be submitted with print copy of ADMISSION APPLICATION FORM upto 10/02/2017 in the office of Registrar.

Candidates absenting themselves from Sikh History & Religion test or those declared INELIGIBLE will forfeit their examination fee. Candidates are advised to read the instructions carefully for fulfillment of eligibility criteria before proceeding for payment of fees.

FEEES SHALL NEITHER BE REFUNDED NOR CARRIED FORWARD IF THE APPLICATION FOR NEET MDS-2017 OR FOR SIKH HISTORY & RELIGION TEST IS REJECTED/ CANDIDATURE IS FOUND TO BE INELIGIBLE OR CANDIDATE IS UNABLE TO APPEAR IN THE EXAMINATION.

PLEASE NOTE

1. Please visit our website www.sgrdimsr.in from time to time for all regular and updated information concerning PG admissions.
2. Candidates are advised to fill online admission application form before the due date. Candidates are required to submit a self attested print copy of admission application form along with required self attested copies of certificates and institute's copy of bank challan form in the institute by hand or by registered post/speed post by 10/02/2017 **Courier service is not reliable for this purpose.**
3. Applications received after the due date/time for any reason including postal delays will be rejected. The Institute will not be responsible for any delay or loss in transit caused by Postal Dept. or otherwise.
4. The candidate is required to handover both the Question Booklet and OMR Answer Sheet to the centre superintendent even if they have not attempted any question and no page/part of the Question Booklet and OMR Answer Sheet is to be torn or removed or taken out of the Examination Centre under any circumstances failing which, the candidature shall be cancelled.
5. No candidate shall be allowed to leave the examination hall/room before the expiry of the examination time.
6. The Centre Superintendent / Observer/ Other authorized officer/ official shall be competent to expel a candidate from the examination centre, if found guilty.
7. ***Candidate should have qualified NEET MDS examination 2017 and admission to MDS courses under the Sikh Minority Quota 2017 will be done strictly on merit of NEET MDS***

examination 2017. The test of Sikh History & Religion will be only qualifying in nature and the marks secured therein will not be counted for the purpose of gradation in merit list.

8. The Admission Application Form shall be rejected if:
 - a) It is not received on or before the due date & time by post or by hand in the office of Registrar, Sri Guru Ram Das Institute of Medical Sciences & Research, Sri Amritsar. The Institute will not be responsible for delay or loss in transit caused by the Postal Authorities, courier services or anyone else.
 - b) The Form is incomplete.
9. **Candidates are advised to log on to www.nbe.edu.in regularly for various information.**
10. This Prospectus is subject to alteration(s) or modification(s) at any time without notice. For updates please refer to Institute's website from time to time.
11. Changes, if any, in the schedule/time of Sikh History & Religion test/Counseling etc. will be notified through website of the Institute i.e. www.sgrdimsr.in.
12. Candidates must retain this Prospectus with them till the completion of admission process. They must read the instructions carefully and comply with all instructions therein strictly.
13. Personal appearance of candidates is essential at the time of counseling. **Exemption from personal appearance in the counseling should not be sought as it shall not be granted.**
14. He/She will produce all documents/ testimonials in original for verification by the Selection Committee on the day of counseling.
15. The eligibility for admission of the candidates shall be determined by the Selection Committee at the time of counseling.
16. All candidates shall be video graphed at the examination center.
17. The existing schedule, pattern, policy and guidelines are for ready reference only. In no way those are or are ought to be treated as representative or acknowledgment of fact that Institute is bound to follow the same in future.
18. Absentees from the Sikh History & Religion Test shall forfeit their examination fee.
19. Candidates MUST bring to the test centre the following documents:-
 - a) Printed copy of your Admit Card as downloaded from institute's website *AND*
 - b) Any one of the authorized photo ID's (must be original and non-expired) i.e PAN Card/Driving License/Voter Card/Passport/Aadhar Card.
20. Being a Sikh Minority Institute, the **Management reserves the right to revise the fee from time to time and this will be effective from the date as may be decided.**
21. Every student admitted to Sri Guru Ram Das Institute of Dental Sciences and Research for M.D.S. course, whether under the Sikh Minority Community quota or under the State quota, shall have to furnish **Bank Guarantee** for the amount equivalent to remaining years course fee or **Surety Bond with post dated cheques** of the remaining years course fee along with an **undertaking** that he/she would not seek migration to any other Institution nor shall he/she

leave the studies midstream without completing the full course, until and unless he/she deposits the balance amount of fee for the full course.

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PART- A

Sri Guru Ram Das Charitable Hospital Trust, Sri Amritsar.

Mehta Road, P.O- Vallah, Sri Amritsar – 143501

1. INTRODUCTION

1.1 Sri Guru Ram Das Charitable Hospital Trust was set up during the year 1992, with the objectives, inter-alia-

- a) to establish, run, manage and maintain Hospitals, Dispensaries, Health Centers.

Nursing Homes and other medical relief centre's for the treatment of general public suffering from various ailments;

- b) to provide medical services to any person of any status and free medical services and medicines to deserving patients regardless of religion, caste and creed to which they may belong;
- c) to establish and run other Hospitals, Branches and Nursing Homes with medical and surgical facilities for specialized treatment with advanced techniques.
- d) to promote medical, dental and other allied education and research and to establish and run medical colleges for the welfare of society;
- e) to impart medical education and to make research in any branch of medicine and surgery of any kind, i.e. Allopathic, Ayurvedic, Homeopathic and other spiritual and physical methods;
- f) to impart medical training in Nursing and other allied medical branches for vocational or professional career;

With these objectives in view, Sri Guru Ram Das Institute of Medical/Dental Sciences and Research were set up. Both these Institutes have been recognized by the Central Government and Dental Council of India and the Medical Council of India respectively. Both the Institutes are making tremendous progress, and in a very short span of time have excelled in the field of medical and dental education.

2. *SRI GURU RAM DAS INSTITUTE OF DENTAL SCIENCES & RESEARCH, SRI AMRITSAR* **(Estd. 1992)**

Admission to MDS Course under Sikh Minority Quota

The Shiromani Gurdwara Prabandhak Committee, Sri Amritsar decided to start BDS Course in Sri Guru Ram Das Institute of Dental Sciences & Research, Sri Amritsar in the year 1992 by constituting a Trust namely Sri Guru Ram Das Charitable Hospital Trust. The Punjab Govt. accorded necessary sanction to start BDS course with intake capacity of 60 students in this institute and Guru Nanak Dev University;

Amritsar granted affiliation to it. The first batch of 60 students was admitted in August, 1992. Now, this institute is affiliated to Baba Farid University of Health Sciences, Faridkot w.e.f. 1.7.1999. Subsequently Dental Council of India accorded its recognition for BDS Degree awarded by Guru Nanak Dev University, Amritsar from the year 1996 and Govt. of India also recognized the same vide Govt. of India notification no.V-12017/7/94-PMS dated 18.8.1998. All the medical subjects are being taught in Sri Guru Ram Das Institute of Medical Sciences & Research, Amritsar. The building of this Institute is one of the best building in India, centrally air conditioned and is located at G.T. Road, Amritsar (Punjab). The Institute is affiliated with Baba Farid University of Health Sciences, Faridkot and MDS course with 3 seats each in the specialities of Prosthodontics, Oral Surgery, Conservative Dentistry, Periodontology and Orthodontics and Dentofacial Orthopaedics is recognized by Govt. of India/Dental Council of India. MDS in the speciality of Pedodontics with 3 seats was started in 2014 and will be recognized after the first MDS examination to be held in May/June 2017.

This year (2017) the Institute is celebrating its Silver Jubilee

LAND AND BUILT –UP AREA

The college building has 6 floors including the basement area and total covered area is 1,65,000 sq.ft. The land on which this Institute stands, measures 5 acres which was given by Shiromani Gurudwara Parbandhak Committee, Amritsar vide its Resolution No.97 dated 20.11.1993. In addition to it, there is 6.5 acres area in which staff quarters for Doctors and para-medical staff are constructed and there are playgrounds earmarked for football, hockey, basket ball, volley ball, tennis etc. However, 4 residential quarters are available for Professors, 8 for Associate Professors/Readers/Sr. Lecturers and separate residential quarters for para medical and other employees of the Institute in the college campus.

HOSTEL FACILITIES

In addition to college building, there is a girl's hostel constructed in 1997 with a covered area of 60,000 sq. ft. and with room space for 200 Post-graduate/under-graduate girls students. There is a Boys hostel with a covered area of 65,000 sq.ft. with the room space for 200 students, adjoining the staff quarters. All the modern facilities such as Gym, Swimming Pool and sports stadium alongwith indoor games is available.

LECTURE HALLS

The college has 4 lectures halls, one on each floor with the seating capacity of 100 students each. Each lecture hall is equipped with LCD and OHP projectors. The institute has separate air conditioned examination hall, with a seating capacity of 350 students. In addition each department has a separate seminar room as well.

Separate pre-clinic labs are provided for Conservative Dentistry, Prosthetic Dentistry with adequate facilities like gas burners, phantom heads, micromotors etc. and have a capacity of 60. Similarly, the Dental Anatomy and Oral Pathology labs has 60 monocular microscopes, digital binocular microscopes and stereo microscopes. Air-rotors are available for all the under-graduate students in the dept. of Conservative Dentistry. There are 90 Air-rotors available in the Institute with all the modern technology of Dental treatment.

OTHER FACILITIES

The Institute has state of the art fully equipped air conditioned auditorium with the seating capacity of more than 500 students. The college building with a covered area of approx. 1,65,000 sq. ft. is centrally air conditioned and AC/centrally warming facility is available throughout the year. The college has separate workshops with necessary technical staff, central air compressor room with 2 central air compressors, artist section, photography section with photography equipments, central 315 KV generator, boys and girls common room, chamber for the teaching staff in every department.

The Institute has furnished 6 rooms guest house.

The administrative block and the Principal's office are located in the ground floor with 5000 sq.ft. area with necessary administrative staff and a record room. The banking facility is also provided in the premises through the Punjab and Sind Bank. The Institute's website is www.sgrddental.org. The Institute publishes a Scientific Journal in the name of "Indian Journal of Comprehensive Dental Care" with 2 issues per year. (www.sgrdjournaldent.org).

The college has a central store with adequate stock of consumable material, refrigerator and other necessary facilities are also available in the store room. This Institute has best transportation facility with two 52 seater buses, one mini bus (32 seater) and two cars. One fully equipped mobile dental van for community health check-up camps.

Dental Emergency Services are available 24 hours and institute has a fully functional equipped ambulance for the needy patients.

STAFF

There are 13 Professors, 24 Associate Professors/ Readers, 04 Sr. Lecturers and 16 Lecturers.

EQUIPMENT

The college possesses all the required equipment needed for the BDS students. There are 247 dental chairs with units and are functional. Among these dental chairs, 90 dental chairs are electrically operated as per DCI norms. There are 6 Intra oral X-ray units, out of which 3 are installed in the deptt. of Oral Radiology, one in the dept. of Conservative Dentistry and two in the department of Pedodontics. There is one digital OPG and cephalometric machine (Kodak) with a laser printer.

There are four RVG units with Intra-oral camera, two in the department of Conservative Dentistry and other in the dept. of Oral Diagnosis, Medicine and Radiology. One RVG is available in the department of Pedodontics. Facilities for casting, in the form of 2 centrifugal casting machines and one induction casting machine are present in the department of Prosthetic Dentistry. The Porcelain furnace and other equipment for ceramic work are available and are in working condition. There are adequate air rotor, micromotors, glass bead sterilizers, light cure units, ultrasonic scalers, lathes, acrylizers and other basic equipments; Adequate sterilizers equipments (autoclaves) are present in every department. The institute is proceeding vigorously to buy the latest machinery and equipment in Endodontia i.e. Endoscope.

There is a separate operation theatre with Boyle's machine and separate 10 bedded ward attached to the Oral Surgery dept. The Institute has fully equipped department of Implantology.

LIBRARY AND BOOKS

The central library is located in the new extended building and has 6000 sq.ft. area.

There are 4527 books and with 1592 titles and 70 International journals (5707 issues) and 10 Indian journals (1876 issues) subscribed. The library space is adequate and the annual budget allocation for the library is 30 lacs (Journals as well as Books). There is

separate space for under-graduate, post graduate (60 students) and teachers in the library. Total seating capacity is of 180 students.

CLINICAL MATERIAL

The clinical material is adequate and average daily OPD attendance is around 300 patients, including old and new cases. In addition to this Institute is organizing Dental check-up camps in rural and sub urban areas twice a month and approx. 300 patients are examined in each camp.

POST GRADUATES ADMISSION

This Institute is running MDS (Post graduate Course) in six Specialties namely Conservative Dentistry, Oral & Maxillofacial Surgery, Prosthodontics, Orthodontics, Periodontics and Pedodontics with 3 seats in each speciality. Students who have completed their BDS Degree and one year compulsory rotatory Internship, are eligible for admission to this Course.

50% of the seats are filled by Punjab Govt./ Baba Farid Kot University of Health Sciences, Faridkot and remaining 50% are filled under Sikh Minority Quota among the eligible candidates of Sikh Religion.

4. COMPETITIVE EXAMINATION FOR ADMISSION TO MDS COURSE, SESSION - 2017-18

Sikh History and Religion test to be conducted by the institute on 18/02/2017 will only be qualifying in nature. Merit of NEET MDS examination 2017 will be considered for admission.

5. DISTRIBUTION OF SEATS FOR MDS, SESSION –2017-18

There are total 18 seats in 6 specialties as given above. Out of these 18 seats, 9 seats will be filled in by University as Govt. Quota Seats & 9 seats will be filled in under Sikh Minority Quota.

7 seats under Sikh Minority Quota (open) shall be distributed as follows:

S. No.	Name of the Specialty	No. of Seats	
		General	NRI
1.	Conservative Dentistry & Endodontics	02	-
2.	Oral & Maxillofacial Surgery	02	-
3.	Prosthodontics and Crown & Bridge	01	-

4.	Periodontology	-	01
5.	Orthodontics and Dentofacial Orthopaedics	02	-
6.	Paedodontics and Preventive Dentistry	-	01
Total Seats		07	02

Note : 2 seats under NRI Category

6. SCHEDULE OF MDS COURSE , SESSION - 2017-18

As per Dental Council of India regulations adopted by Baba Farid University of Health Sciences, Faridkot , MDS Course (Master of Dental Surgery) is of 3 years duration starting from 1st May onwards every year.

80% attendance in Clinical and Theory etc. is required for a candidate to appeared in Final Examination conducted by Baba Farid University of Health Sciences, Faridkot at the end of 3 years. In addition to this condition, the other certain conditions for appearing in examination are as under:

1. A candidate appearing in MDS Examination at the end of 3 years shall produce a good standing certificate from Head of Department.
2. The Candidate must have submitted the Thesis Outline within 6 months from the date of admission.
3. The candidate must deposit his/her Library Dissertation within 1 year from the date of admission.
4. The candidate must pay his / her annual tuition fee and other charges etc. by 31st May every year.
5. The candidate must deposit his / her thesis with Baba Farid University of Health Sciences, Faridkot minimum 6 months before the final MDS examination which is normally held in the month of May every year.
6. A candidate must remain as MDS student continuously /regularly for 3 years. If a candidate remains absent or proceed on leave for longer period, the candidate will be self responsible for appearing late if he/she does not fulfill all the requirement as given by College authorities and the University for appearing in the examination.
7. A candidate who is continuously absent for more than 3 months without assigning any reason, his/her name will be removed from the college roll and if requested, can be readmitted by paying readmission fee of Rs. 50,000/-.
8. Only ten Casual leaves are allowed to a Post Graduate Candidate in a year.
9. The candidate will not be allowed to do any private practice and will be governed by DCI/BFUHS regulations.

8. INSTITUTE RULES

1. The general control of the Institutes is vested with the Principal.
2. Ragging of the first year or any other student is strictly forbidden and is punishable by imposing heavy fine, rustication or expulsion from Institute as per instructions received from Dental Council of India. Ragging is defined as any willful injury or threat of injury, physical or mental to any fellow student. Ragging includes willfully degrading or humiliating a fellow student, whereby he/she suffers distress of mind or spirit. (The

University rules regarding Ragging and Its Prevention are given at the end of Part-B at Sr. no. 12.

3. All students shall comply with the Institute rules and regulations.
4. **Residing in the Hostel is Compulsory for all the Postgraduates.**
5. **Hostel residents shall not be allowed to take meals from outside.**
6. **Strictly forbidden** within any part of the Institute, or the attached hospitals, are:-
 - a) The possession or use of *cigarette* or *tobacco* in any form and Gambling.
 - b) The possession or use of *alcoholic beverages/ addictive* or *hallucinogenic* drugs.
 - c) Possession of *fire-arms* or any other *lethal weapon*.

Any postgraduate student found involved in such forbidden activities will be liable to heavy fine, suspension from the course and/or even rustication.
7. All students must abide by the hostel rules and regulations given hereinafter. On failure to do so, disciplinary action will be taken by the hostel/college authorities.
8. **Regularity and punctuality in attending hospital duties, Seminars, case presentation and periodic Tests and Maintenance of Log-Books is compulsory. Students who do not maintain the required attendance at lectures/clinics, or who do not obtain at least 50%marks in the aggregate of all tests or whose progress and/or conduct are not satisfactory, will not be allowed to appear in the University examination.**
9. Leave of absence from emergency duties or tests or leave to go out of station at any time must be taken from the Principal through Head of department and respective Warden on the prescribed "Student's Leave Form". All students are required to report to the Principal on return from leave. **Students returning late from leave will be treated absent and due fine will be imposed.** In case of illness, a medical certificate must be submitted along with the leave form and the period of time to be made up will be decided by the Principal. If a student is found to be remaining absent from classes without prior permission from the Principal of the Institute, it will be presumed that he/she is not willing to continue his/her studies in the Institute, and will be treated to have left the Institute of his own accord without completing his studies. In that case, it will be the right of the Institute to recover from him/her the fee for the remaining period of the entire course.
10. Students are not allowed to paste /display notices or posters within the Institution without prior permission from the Principal, and are forbidden to address any outside authority directly. All such communications must be submitted through the Principal, who will forward them only if considered appropriate and necessary. A student infringing this rule will be suspended and disciplinary action will be taken against him.
11. **The Institute does not hold itself responsible for debts incurred by the students.**
12. Students are not permitted to **receive gifts or money from the patients nor may they give any kind of gifts to members of the staff.**
13. Students must not crowd the Principal's office area or use office telephone.
14. Students must pay for all damages caused by them of books and other college property. Breakages of apparatus must be paid for by the student.
15. Any illness, including even minor ailment, must be reported to the respective

- Warden or Principal as soon as possible.
16. Institute fees must be paid in full by the dates stated in the prospectus, or as otherwise notified by the office. A student whose college fees, together with the fine imposed, remain **unpaid for a calendar month** after the due date, will be suspended from attending lectures or clinics or other classes until the fees have been fully paid.
 17. The students must be in **proper dress** in the campus/ duty. Vulgar dress is not allowed and action will be taken against offenders.
 18. **Any student whose mess bills are not paid for two months will not be allowed to attend classes until the unpaid bills are cleared.**
 19. Irregularities, neglect of duties, breach of rules and indiscipline are to be dealt with strictly and necessary action will be taken by the Principal, Hostel authorities and Head of Department, as the case be.
 20. **All Sikh students (Boys/Girls) admitted in the Institute against Sikh Minority Quota are not allowed to cut/trim their hair. Strict action will be taken against the defaulters.**
 21. **Girl students must keep their hair up, properly braided when at work in the Institute as well as in the Hospital.**
 22. **Students must wear neat and clean white coats so long as they are in the Institute class rooms, laboratories and on hospital duty. Any student without white coat on duty will be considered absent.**
 23. **Use of Mobile Phones is banned in the college and hospital premises.**
 24. All students will display an identity badge on their white coats during working hours.
 25. Students who do not maintain a satisfactory academic record will not be allowed to hold any office in the institute committees or take part in extracurricular activities.
 26. The Principal will deal with any serious offence for which, the penalty may be a written or verbal apology, a fine, suspension, rustication or expulsion from the Institute.

9. CENTRAL LIBRARY

GENERAL INFORMATION:

1. The library contains a large number of books on wide range of topics in Medical Sciences. Many Journals & Periodicals are also available to the students for borrowing and references.
2. The students will strictly observe the rules of the Library which are given below:
 - a) The library shall remain open from 8.00 a.m. to 12.00 Midnight every day except on Sundays and holidays.
 - b) Silence must be maintained in the Library at all times. Any infringement of this rule will invite serious action.
 - c) Any person who causes loss, defaces or otherwise damages a book, Journal or periodical

shall be liable to pay the cost at the current price. In the event of the books being one of a set or series, the cost of the whole Set or series will be recovered if the lost/damaged single copy is not available in the market for replacement of the lost/damaged book.

- d) Books that are required for occasional references such as Encyclopedias, Dictionaries, Atlases and Year books shall not be issued from the Library.
- e) Books issued from the Library are not transferable.
- f) Books will be issued strictly on the priority of demand.
- g) A limited number of books can be taken from the Library at a time on the basis of Library card.
- h) No book shall be kept by any student **for more than 14 days**. If a book is kept over –time, he/she shall have to pay a fine of Rs.100/- per book/per day till it is returned to the Library.
- i) Every student shall be issued a library card. If that is lost, a duplicate card shall be issued by the office on payment of Rs.200/-.
- j) During the annual stock checking in the month of June, or at any other time, all books issued must be returned. A student who does not return the books, shall have to pay double the charges i.e. Rs.200/- per day/per book.
- k) Newspapers are kept on day to day basis for the use of the students. It must not be taken away under any circumstances, nor any page or a part of it be torn away.
- l) **E- Journal will be charged @ Rs. 1200/- per month from each student.**

10. INSTITUTE HOSTELS

(Hostel accommodation is provided to students under full surveillance of the management)

Residing in the hostel is compulsory for all the postgraduates.

Hostel Rules: Common for Boys and Girls

Note: Students are advised to read the following rules carefully. A hosteller who violates any of these rules will make himself/ herself liable to disciplinary action, and if he/she violates any of the rules and regulations more than twice, he/she shall be expelled from the hostel, in addition to heavy fine that may be imposed on him/her.

1. **No male student will be permitted to enter the girl's hostel and vice-versa with any excuse including Holi, Diwali or Birthday Celebrations.**
2. No student shall keep any unauthorized person in his/her room. If any such person is found in his/her room, he/she will be liable to be summarily expelled from the institute.
3. The student will show hostel fee receipt to the Hostel Superintendent/Warden before allotment of the Hostel accommodation.
4. Each student must occupy the room allotted to him/her for the session by the Warden and no change of room shall be made without permission of the Principal.
5. Each hosteller is responsible for the cleanliness and proper up-keep of the room allotted. He/she will be held responsible for any damage done to furniture and fixtures in the room. If any student leaves the hostel and fails to hand over all the room furniture and electric bulbs etc. in good order. will be liable to be fined, apart from being required to pay for any damage done.
6. Residents are responsible for the loss or damages to electrical fittings in their rooms.
7. When any room is found locked or left vacant for a long time, the concerned student shall be liable to pay penalty of Rs. 5000/-per day.
8. The Hostel Superintendent/Warden shall have the power to fine a student to the extent of the rent for the whole month.
9. **Air Conditioners, Desert Coolers, Refrigerators, Electric Stoves, Room heaters or any other electrical appliance of heavy electrical consumption are not allowed without prior permission of Principal. Television, Tape recorder, Audio or Video CD player, Video Cassette Recorder / Player are also not allowed to be used.**
10. A Student found making wrong use of electricity will be fined upto Rs. 5000/- in addition to the cost of repairs, if any; and the matter will be reported to the Principal for such disciplinary action as may deem fit.
11. Each Hostel shall be under the control of the Hostel Supdt. / Warden.
12. Mess workers and Sewadars are under the control of the Hostel Supdt/ Warden who is authorized to take action against them for negligence/ indiscipline.

13. Residents are strictly forbidden to utilize hostel Sewadar / Sewadarni for personal work, or interfere with their work or use any abusive language about them in any way. **No excuse whatsoever will be accepted for a breach of this rule.** All complaints against hostel Sewadars should be brought to the notice of the Hostel Supdt/ Warden who will investigate the matter and take appropriate action.
14. The residents will not argue, abuse or misbehave with the mess-contractor or vice- versa. Complaints, if any, should be brought to the notice of the Hostel Supdt/ Warden immediately.
15. The hostel gate shall remain locked between 8.00 p.m. and 6.00 a.m.
16. A student expelled from the Hostel shall not be admitted in the hostel again.
17. Any student **found in possession of, or having used *alcoholic drinks, or addictive or hallucinogenic drugs or any lethal weapon* will be expelled from the hostel immediately.**
18. **Students are required to pay their canteen bills by 10th of every month positively, failing which they will be suspended from the classes.**
19. **Before going out from the hostel, residents are required to take prior permission and write in the Register their names as well as date and time of leaving the hostel and of return as well.**
20. **Female students will not be allowed to enter the Boys Hostel and Vice Versa.**
21. In the event of mischief / foul play or accident etc., the Warden/Hostel Supdt. can break open the room for investigations.
22. Fees once paid shall not be refunded under any circumstances.

Hostel Rules - For Girls

1. At the time of admission, the parents are required to write in the prescribed Performa the complete information about **the relations who can visit the Girls Hostel and to whom the girls are to be allowed to visit giving their name, relationship, address, contact no. photo and any other** such information as desired by the institute. The relationship of such persons should be specifically mentioned. The Hostel Supdt/ Warden will have the sole right to grant or refuse permission to any visitor.
2. No resident of the hostel will remain absent from the hostel without prior written permission of the Warden/Hostel Supdt./Principal. **Residents wishing to visit 'friends/ relatives** allowed by the parents, **even on holidays, shall have to obtain the written permission of the Hostel Supdt/Warden.** If this rule is not observed by the hosteller, the consequences and responsibility shall be entirely of the hosteller/parents.

3. Residents wishing to remain **away** from the hostel after **7.00 p.m. in winter** and **8.00 p.m. in summer shall obtain prior permission from the Warden** and shall sign a register kept in the hostel office noting the date and time of departure and of arrival as well, which should not exceed the time mentioned in the permit. Permit for leaving the hostel may be obtained from the Warden/Supdt. between 7.00 p.m. to 8.00 p.m. or the time as fixed by the Hostel Supdt./Warden.
4. The student who wants to go home for any reason on teaching days should first obtain permission from the Principal/Hostel Supdt. And on the basis of that he/she will seek the Warden's Permission to leave the hostel, failing which the entire responsibility will be of the student concerned and of the parents.
5. The gate of the hostel shall be locked at 8.00 p.m. and shall be opened at 6.00 a.m. (summer), 7.00 a.m. (winter) and no student shall be allowed to leave the hostel during these timings without the prior permission as given above. However, the students can leave hostel after 6.00 a.m. (summer), 7.00 a.m. (winter) for morning walk or visiting Gurdwara/temple etc. if they so desire.
6. Student should sign daily in the attendance register kept in the warden's office in the evening between 7-00 p.m. to 9-00 p.m. in the winter & 8-00 p.m. to 10-00 p.m. in the summer.
7. No hostel Sewadarni shall be sent on errands by any student without the permission of the hostel Superintendent/ Warden. Complaint against them should be made to the hostel Superintendent/Warden whenever necessary.
8. Any illness must be reported at once to the Hostel Superintendent/Warden by the student or friends concerned.
9. Male visitors shall not be allowed in Girls hostel.

11. UNIVERSITY RULES REGARDING RAGGING AND ITS PREVENTION

The word 'ragging' means the act of teasing, taunting, playing a practical joke upon someone or holding comic parades and other activities during certain period of a College terms to raise money for charity.

But over the years, the word ragging ceased to denote the healthy practice. It used to be and has acquired more negative connotations and notoriety. Now a days 'ragging' includes:

Definition of Ragging

Any act of violence, Physical/mental directed towards any student of the college within a campus or outside a campus is ragging.

What Constitutes ragging?

Ragging constitutes one or more of any of the following acts:

1. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.
2. Including in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
3. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
4. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
5. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
6. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students.
7. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures causing bodily harm or any other danger to health or person;
8. Any act or abuse by spoken words, email, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the fresher or any other student.

To prevent ragging, some State Governments enacted legislation defining ragging, suggestive preventive measures and punishment. The University Grants Commission strongly recommends that every education institute should take steps to curb the menace of ragging.

Every Institution should implement the following **measures to prevent ragging**.

9. At the commencement of academic session, the head of the institution (Director/ Principal, etc) may address a meeting of various agencies like wardens, representatives

of students, parents/guardians, faculty, Police and other law and order machinery with an appeal to help eradicate the menace of ragging in the Institution completely.

10. At the commencement of academic session, the Institution should constitute a **vigilance committee** consisting of senior faculty , some hostel authorities like wardens and few responsible senior students to have an inbuilt mechanism for checking the incidence of ragging. The committee should monitor the events involving ragging, enquire into them and make recommendations in this regard to the Institution authorities. The committee can draw its modalities of functioning, frequency of visits/meetings etc.
11. The powers of wardens and other authorities should be suitably enhanced. some of them may be vested with a kind of powers so that they can take immediate action in certain situations.
12. A **disciplinary committee** may be set up at the Institution level to consider the recommendations of the vigilance committee and spell out the punishments. If considered necessary, this committee can further investigate the events and recommendations which were brought before it.
13. The head of the Institution (Director/Principal etc.) should take immediate action on receipt of the recommendations of the disciplinary committee. He can also take action if the circumstance so demand.
14. Fresher students should be encouraged to report incidents of ragging. Those who do not do so even when being witnesses or victims should also be punished suitably.
15. When the persons committing or abetting the crime of ragging are not identified, collective punishment could be resorted to as a possible deterrent measure, as it would ensure community pressure on the potential raggars not to indulge in ragging.

12. PUNISHMENTS

The following could be the possible punishments for those who are found guilty of participation in or abetment of ragging. The quantum of punishment shall naturally depend upon the nature and gravity of the offence as established by the disciplinary committee or the Court of law.

- 1) Rustication from the Institution for periods varying from one to four semesters.
- 2) Suspension from attending classes.
- 3) Withholding/withdrawing scholarship/fellowship and other benefits.
- 4) Debarring from appearing in any test/examination or other evaluation process.
- 5) Withholding results.
- 6) Debarring from representing the Institution in any National and International meet, Tournament, youth festival etc.
- 7) Suspension/expulsion from the hostel.
- 8) Expulsion from the Institution and consequent debarring from admission to any other institution.
- 9) A fine up to Rs. 50,000/-

PART-B

13. ELIGIBILITY AND QUALIFICATION CONDITIONS.

The admission to MDS courses shall be open to Sikh candidates who have **qualified NEET MDS examination 2017** and possessing basic qualification of recognized BDS degree for various Dental PG courses.

No claim to a seat/admission shall be made on the basis of All India Entrance Exam-2017 rank alone. **All the eligible Sikh candidates who have applied under Sikh minority quota must appear for Sikh History & Religion test. *The test will be only qualifying in nature and the marks secured therein will not be counted for the purpose of gradation in merit list.*** Eligibility and Merit of a candidate for admission against any PG seat will be determined by the selection committee, strictly as per rules and regulations laid down in the Punjab Govt. Notifications and all other such documents as are required with the Admission Application Form.

The Sikh History & Religion Test will be open to a candidate who –

- * **Is a resident of India and belongs to Sikh Community;**
- * The test shall be open to all candidates possessing basic qualification of recognized BDS degree for various Dental PG Courses. .
- * Attempts/ Failures in undergraduate courses shall not debar a candidate who has passed BDS course, from taking this test.
- * Completion of One year Compulsory Internship is essential. The cut off date for completion of Internship will be 31/03/2017. This condition will not be applicable to such candidates who have passed BDS course before 1991 and are registered with Punjab Dental Council.
- * **Although the test is open to all eligible Sikh candidates, no claim to a seat/admission shall be made on the basis of the test result alone. Eligibility and Merit of a candidate for admission against any PG seat will be determined by the Selection Committee.**

IMPORTANT TO NOTE:

- * A candidate will be considered Sikh/belonging to Sikh Community if he /she practices the Sikh faith, and maintains Sikh appearance (is`KI srUp), i.e., he/she does not cut or trim hair and wears turban (in case of male candidates) and has the word “Singh/Kaur” with his/her name, has faith in the Ten Sikh Gurus and Sri Guru Granth Sahib only, and does not owe allegiance to any other sect or religion.
- * **A male Sikh candidate who does not presently bear the suffix “Singh” and a female Sikh candidate the word “Kaur” with his/her name, may get it added legally (that is through an affidavit *plus* notice in a newspaper regarding change of name) before submission of his/her application before the last date. The candidate shall have to furnish an affidavit to this effect, and also that he/she will continue maintaining Sikh appearance during the course of studies and thereafter.**

14. SCHEME OF SIKH HISTORY & RELIGION TEST

- 1 The competitive entrance test comprising of objective type questions (MCQ) shall be of half an hour (1/2) duration and shall be held at Sri Guru Ram Das Institute of Medical Sciences & Research, Sri Amritsar on **18/02/2017 from 11.00 to 11.30 am**. The written examination shall consist of one booklet comprising of 50 questions.

Subject	Total Questions	Total Marks
Sikh History & Religion	50	50

- 2 For each correct answer, one mark will be awarded. **There will be no negative marking.**
- 3 Paper on Sikh History & Religion will be **only qualifying** in nature and the marks secured therein will not be counted for the purpose of gradation in the merit list. The candidate must, however, secure at least 20 out of 50 marks, (**i.e. 40% marks**), so as to be eligible for placement in the merit list. In other words, a candidate who does not secure a minimum of 20 marks in this paper will be automatically eliminated from competition, and his/her name will not be included in the merit list.

- 4 Each Question for the test shall be of **objective type**, with **4 multiple answer choices** marked as A, B, C & D. Out of these four options, only one will provide the correct or most appropriate answer/explanation to the question statement. The response of the candidate will be indicated by darkening one circle appropriate to the question statement selected by the candidate and providing for eliciting the response of the candidate.

15. SYLLABUS FOR SIKH HISTORY & RELIGION TEST

General questions on the following Basis:-

1. Japuji Sahib ,Mul Mantra, Rahiras Sahib, Kirtan Sohila.
2. General questions relating to the Ten Guru's, Date and Place of birth, their Parentage, Progeny, Place where mingled with the Supreme Soul.
3. General questions relating to Sri Darbar Sahib (Golden Temple), Sri Amritsar.
4. General questions relating to creation of the Khalsa.
5. The Five Kakkars.

For **Sikh History & Religion**, samples of questions are at **Appendix-A**.

16. SUBMISSION OF ONLINE APPLICATION FORM OF SMO (OPEN MERIT)

- 1) Visit the institute website www.sgrdimsr.in and click on **“Registration / login for admission”** or visit directly to the online admission portal www.admissions.sgrdimsr.in.
- 2) **Last date for filling online application form is 30/01/2017**
- 3) **Candidates are advised to complete the formalities well in time to avoid last date rush on web server.**
- 4) The test of “Sikh History & Religion” will be only qualifying in nature and marks secured therein will not be counted for the purpose of gradation in merit list.
- 5) Candidates are advised to complete the formalities well in time to avoid last date rush on web server. All Steps of Application Form / Registration Form Process should be completed before closing date as per the Advertisement. Incomplete application/registration will be rejected automatically without any intimation.
- 6) Read carefully Advertisement, Information Brochure, Important Information, How to apply and key dates before filling up the Online Application Form / Registration Form.
- 7) Before you proceed to register yourself for entrance examination you must ensure that you have read and understood the eligibility criteria for each course for which you

intend to take the admission. Kindly fill this online form only if you meet the eligibility as your form can be rejected at any stage due to ineligibility.

- 8) You should have a valid personal email ID. In case, a candidate does not have a valid personal email ID, he/she should create his/her new email ID before applying Online. You should keep checking the inbox or even the spam box of this email id regularly during the admission process as the institute may send intimations for written test etc. through this.
- 9) Create your login account by filling your basic details on Online Admission Portal www.admissions.sgrdimsr.in. Then you will get SMS as well as email intimating about your login details.
- 10) Login into your account and then fill the online application form carefully in Step 1. Amendment / rectification / change / editing are NOT allowed after submitting the Application form and payment. BE CAREFUL while filling your details in Online Application Form.
- 11) For your confirmation, you can save and preview the form before final submission of the form. Before final submission of online Application form, read the declaration carefully and give your consent on it. So, you must check your information details carefully before final submission of your application form. Information once submitted will be treated as final and no request related to correction/changes will be entertained.
- 12) In step 2, you are required to upload your scanned image of recently taken photograph and signature in JPG format. The digital size of the photo file and the digital size of the signature should be between 8 KB and 50 KB as per specification mentioned in the prospectus, failing which you will not be able to complete your application. Candidate is required to upload his/her signature and latest passport size photograph with following specifications on the Application Form & Admit Card.
- 13) A photograph of minimum 35X45 mm with at least 75% coverage of face & head of the candidate.
- 14) A caption indicating name of the candidate and date of taking photograph should be there at the bottom of the photo.
- 15) The Photograph needs to display full front view of the face. Please look directly into the camera with a neutral expression.
- 16) Please avoid photograph with reflection or shadow on the face with red eyes.
- 17) In step 3, Applicant can click on "To Pay through Net Banking/Credit Card/Debit

Card” for online payment through Net-Banking / Credit Card / Debit Card. Kindly note that the Bank charges will be extra as per Bank rules. On successful payment, the candidate will receive SMS about the confirmation of the fee receipt on the registered mobile number. No written acknowledgement will be issued for the receipt of the application form. Fee paid in any other bank or in any other format (Cheque, Postal Order, Demand Draft etc.) will not be accepted.

- 18) In step 4, Applicant can take print of Application Form and Admit Card once his/her payment is approved by Bank. Click on Print Application Form and Admit Card link to take print out. The Applicant is required to print at least 2 copies of the form and get them signed. Candidate has to send one of the application form's hard copy along with the supporting document to the institute either by hand or through Registered Post on or before 10/02/2017 by 03:00 p.m.
- 19) Kindly note that the candidate is also required to download his/her Admit Card and get it printed (minimum 2 copies to be safer) and keep that for the entry in Examination Centre (Sikh History & Religion Exam) and in the Counseling Hall. Entry without Admit card is not allowed in any case.
- 20) The print copy of application form must be accompanied by the following:
 - Affidavit in the form at Appendix B-1/B-2 that he/she belongs to Sikh community (for Sikh Minority Quota candidates only).
 - For those who do not presently bear the word “Singh” or “Kaur” with their name, an affidavit that he/she has changed his/her name (in Appendix-C) (for Sikh Minority Quota candidates only).
 - Two self-addressed envelopes.
 - Copy of **NEET MDS examination 2017** Result Card.
 - Two passport size recent colour photographs (from the same negative), kept inside an envelope.
- 21) Once the application form along with its enclosures has been submitted, the applicant will not be permitted to make any alteration or preference of course, etc, as originally mentioned in the application form.
- 22) Applications of candidates producing false or fabricated information will not be considered and candidates may be further debarred from appearing in any future examinations.
- 23) Candidate shall fill online ADMISSION APPLICATION FORM only once. As multiple Id's of same applicant create technical problems.
- 24) Incomplete admission application form or without requisite fee will not be entertained

and will be rejected without any intimation to the candidate(s).

Note: Sending admission form through a courier service is absolutely not advised because no courier service delivers at the institute office. Sending the admission form through speed post should also be avoided as some times serious delay is likely to occur, for which the candidate himself /herself shall be responsible.

- 25) An application form which does not reach the office of the Registrar, Sri Guru Ram Das Institute of Medical Sciences & Research, Sri Amritsar within the prescribed date and time shall be summarily rejected. In such a situation, the examination fee shall not be refunded.
- 26) It is advisable to stay updated with the institute's website <http://www.sgrdimsr.in/> and Online Admission Portal www.admissions.sgrdimsr.in.
- 27) Candidate may note that there **is no option for submitting the form other than the online mode.** *Offline applications will not be accepted.*
- 28) Candidate of Sikh Minority Quota required **to bring a print out of Admit Card to the examination centre** along with an identification document as mentioned in general instructions.
- 29) Applications of candidates producing false or fabricated information will not be considered and candidates may be further debarred from appearing in any future examinations.
- 30) **Candidate shall fill online ADMISSION APPLICATION FORM only once. As multiple Id's of same applicant create technical problems.**
- 31) INCOMPLETE ADMISSION APPLICATION FORM OR WITHOUT REQUISITE FEE WILL NOT BE ENTERTAINED AND WILL BE REJECTED WITHOUT ANY INTIMATION TO THE CANDIDATE(S).

17. CONDUCT OF SIKH HISTORY & RELIGION EXAM

1. The Sikh History & Religion Test-2017 will be conducted on 18/02/2017 from 11.00 to 11.30 am. at SGRDIMSAR , Vallah, Sri Amritsar.
2. No candidate will be allowed to enter the Examination Centre without ADMIT Card.
3. Candidates are required to occupy their seats **20 minutes before** the commencement of the Test, as important instructions will be announced before the start of the Test.
4. A candidate who arrives 10 minutes after the commencement of the test, shall not be permitted to appear in the test.
5. No candidate shall be allowed to go outside the Examination Hall till the completion of the entire duration of the test.
6. No candidate shall be allowed to carry any text material, printed or written or any other incriminating material inside the Examination Hall.

7. All candidates are expected to maintain order and discipline within the examination hall. Disorderly conduct on the part of a candidate may result in his/her expulsion from the examination centre and cancellation of his/her candidature.
8. **Mobile/ cellular phones, pagers, palm top computers or any other electronic device** of whatsoever nature **shall not be allowed** in the Examination Hall. The Candidature of the candidates found in possession of mobiles/other electronic devices/incriminating materials shall be cancelled and the *Centre Superintendent with Observer shall be the competent authority for this purpose.*
9. The candidates will be provided **BLACK FINE TIP BALL PENS** by the examination center to attempt the test.
10. **Smoking and consumption of refreshments shall not be allowed in the Examination Hall.**
11. The candidates would be required to sit as per pre-assigned seating plan displayed prominently at the Entrance of the Examination Centre. Please ensure that you occupy the seat assigned as per your Roll no. given on your Admit Card. Do not sit on any seat other than the one assigned to you. No request for change of seat will be allowed. If a candidate is found to be sitting at a seat or centre other than the one assigned to him/her, then his/her candidature will be cancelled.
12. All candidates shall be **video graphed** at the examination centers.

CERTIFICATES TO BE ATTACHED WITH PRINT COPY OF ONLINE APPLICATION FORM

(All affidavits, wherever required, should be on a non-judicial stamp paper of the appropriate value bearing attestation by Executive Magistrate/Notary Public. These should be submitted in original).

FOR SIKH MINORITY QUOTA (OPEN MERIT CANDIDATES)

1. Affidavit in the form at Appendix –B-1/B-2 that he/she belongs to Sikh community.
2. For those who do not presently bear the word “Singh” or “Kaur” with their name, an affidavit that he/she has changed his/her name (in Appendix-C),
3. Two self-addressed envelopes
4. Two photographs (enclosed in the envelop)
5. Copy of Result Card of NEET MDS examination 2017 for MDS course

All other documents (as mentioned below) will be required to be submitted only by selected candidates.

1. Character certificate from the Principal/Head of the Institution last attended.
2. Matriculation/Secondary School Examination pass certificate from a recognized Board/ University showing date of birth.
3. Detailed Marks Certificate of the qualifying examination (BDS) passed from a recognized Board/University.
4. Internship Completion Certificate.
5. Registration Certificate with State Dental Council.
6. Certificate of being a Resident of India (Format at Appendix–D) – only from such candidates *who might have passed their qualifying examination from outside India.*

7. Affidavit of balance fee in the form of bank guarantee or surety bond (Format at Appendix–E)
8. Behavioral Pattern Certificate from the Principal/ Head of the Institution last attended. (Format at Appendix-F).
9. Affidavit of Anti ragging by the candidate & parents/guardians (Format at Appendix – G & H) and Later on, **online submission** of “ On-Line Data “ to “Antiragging cell” of UGC **within one month of joining the course** .

18. ADMIT CARD

1. **Provisional online** Admit Card bearing the Roll number of the candidate will be generated automatically after the successful submission of online application form. The admit Card must be shown at the examination centre and also at the time of counseling. The candidate should not part with this Admit Card until the counseling is over.
2. **Mere issuance of Admit Card shall not necessarily mean that the candidate is eligible for admission to MDS Courses.** The final eligibility for admission will be determined at the time of counseling when the candidate appears in person and his/her original documents are examined.

19. DECLARATION OF RESULT

1. The result of the Sikh History & Religion Test – 2017 will be declared on or before 20/02/2017. The result will be available on Institutes website i.e. www.sgrdimsr.in.
2. The result as and when declared shall be final and not subject to review/appeal or reconsideration at any time.
3. The legitimacy of a candidate's claim to a seat is subject to verification of documents and decision of the **Selection Committee** at the time of admission/counseling only. Therefore, this result shall only be of qualifying in nature and the same will not confer any right or claim of seat thereof.
4. Candidates are advised to regularly visit our website www.sgrdimsr.in for information /news update and changes, if any, etc.

20. METHOD OF SELECTION

1. In the first instance, all the candidates whose applications would have been submitted online, will be automatically (mechanically generated) issued Admit Cards, (without any scrutiny of documents) for appearing in the Sikh History & Religion Test to be held **on 18/02/2017** at Amritsar. They shall be permitted to sit in the Test, **purely on provisional basis**, without verification of any certificate/document at this stage and therefore mere issuance of Admit Card shall confer no right on the candidate as to his/her eligibility for admission. Verification of certificates and other records of the candidate and his/her eligibility to join the course, shall be determined only at the time of personal appearance for counseling.
The candidate should therefore ensure, before submitting his/her application form, that he/she fulfils all the conditions regarding eligibility for admission to the PG course and to sit in the examination for the purpose, as specified in Para 13 above, and also that he/she belongs to Sikh community. If at any stage, it is found that the candidate is not eligible for admission to the Course under Sikh Minority Community quota, his/her name will be removed from the merit list and he/she shall not have any claim whatsoever against the Association./ the Trust or the Institute or any of its functionaries.
2. On the basis of the merit list of the NEET MDS examination 2017 for MDS. Sikh candidates who have **qualified need to submit a Counseling form prior to counseling (which can be downloaded from website of the institute as and when applicable)**. At the time of counseling only eligible candidates, as per Government notification/s, shall be considered for admission under Sikh Minority Quota.
3. Qualified candidates should present themselves at Amritsar for personal

appearance and verification of original certificates and record, on the day of counselling. Candidates are advised to regularly visit our website www.sgrdimsr.in for information/ news update and changes, if any etc.

4. **No separate call letters shall be sent.**

21. MODE OF ADMISSION AND DETERMINATION OF MERIT.

1. Admission under the Sikh Minority Quota seats will be made on the basis of merit of qualified Sikh Candidates of NEET MDS examination 2017 for MDS to be conducted by National Board of Examinations, New Delhi and Sikh History & Religion test to be conducted by SGRDIMSAR Vallah, Sri Amritsar **on all India Basis.**
2. As notified by State Govt., in case two or more candidates secure equal marks in NEET MDS 2017 for MDS, the inter-se merit of such candidates shall be decided as per the following criteria in order of preference:-
 - a) Candidate with higher aggregate marks in all the professions in BDS examinations.
 - b) Candidate with higher marks in the final professional examinations.
 - c) Candidate older in age.
3. If at any point of time, the minority quota seats remain vacant even after exhausting full merit of eligible NEET MDS 2017 qualified candidates, then those remaining vacant seats will be filled from Non-Sikh qualified NEET MDS 2017 examination candidates, strictly on merit.

IMPORTANT

1. The candidates, who have qualified in NEET MDS examination 2017 for MDS course as well as Sikh History & Religion Test shall report for counseling on the date and time as displayed at the college website. Please stay updated at www.sgrdimsr.in for further information & counseling dates.
2. **Such candidates including those for the NRI-quota seat, who fail to put in personal appearance on the specified date and time of counseling, will not be considered for admission. If a candidate reaches late for whatever reason for counseling, and if by that time admission to a particular specialty has been completed, he/she shall be considered only for remaining vacant seats.**
3. If original certificates, testimonials and other documents of a candidate are not found to be in order at any time after the admission has been granted, his/her name would be struck off the rolls without notice and he/she shall have no claim for the PG Seat whatsoever against the Trust or the Institute.
4. Medical fitness examination of the candidates selected for admission shall be conducted by a Medical Board before the candidate is allowed to deposit fees.
5. All admissions shall be **provisional**, and subject to approval and confirmation by Baba Farid University of Health Sciences, Faridkot.
6. The University affiliation fee, E-library charges or any other charges levied from time to time will be paid by all the candidates admitted in various PG Courses under Sikh Minority Quota or Govt. Quota seats or NRI Quota.
7. Stipend will be paid during the entire course of study to MDS Post Graduate Candidates admitted under Government Quota or Sikh Minority Quota or NRI Quota i.e Rs. 9,000/- p.m. for 1st year, Rs. 10,000/- p.m. for 2nd year and Rs. 11,000/- p.m. for 3rd year MDS students.
8. Staying in the Hostel will be compulsory for all the PG students.

9. It is for the information of all the candidates that compulsory courses in computer applications have been instituted along with professional curriculum as per directions of BFUHS. These courses shall be compulsory for all students of this Institution from the Session 2009 onwards. The fee for these courses will be charged @ 15000/- per annum.

24. COUNSELLING

COUNSELLING COMMITTEE

The Counselling Committee for these admissions under Sikh minority /NRI quota will be constituted by the Chairman of the Trust. The decision of this Committee will be final and binding on all candidates appearing before it.

The candidates should bring with them **in original** all the relevant certificates, and other documents and three passport size photographs (taken from the same negative as the one pasted on the online application form) and must be present for counseling at the prescribed time as displayed on the institute website. Applicants themselves will have to bear their travel expenses. **Such candidates, who fail to put in personal appearance on the specified date and time, will not be considered for admission. If a candidate reaches late for whatever reason, and if by that time admission to the PG courses has been completed, he/she shall not be considered.**

Name of such a candidate whose original certificates, testimonials and other documents are not found to be in order on the day of scrutiny or at any time thereafter even though the admission has been offered, shall be removed from the list of provisionally selected candidates; and if such a candidate has been admitted, his name will be struck off the rolls without notice and he/she shall have no claim whatsoever against the Trust or the Association of the Institute.

Medical Fitness examination of the selected candidates shall be conducted by a Medical Board, before final admission letter is issued.

On the basis of all of the above i.e. competitive examination, verification of certificates and record, and the result of Medical Check-up, the final merit list will be prepared and individual letters of admission will be given to the selected candidates. The candidates so selected would be required to take admission forthwith by depositing the required fee by the date specified in the Notification or the offer of admission letter.

The admission shall be **provisional**.

25. FEE STRUCTURE

Revised fee will be charged as prescribed by the competent authority.

26. SUBMISSION OF FEES

1. The selected candidates themselves or through their representative shall submit their full fees for the year 2017-18 along with all the relevant certificates and testimonials in original and **bank guarantee** or surety bond with two post-dated cheques **of fees of remaining 2 years** as prescribed, to the Principal of the Institute the same day or within seven days of joining the course, otherwise the admission of the candidate will stand cancelled. *Rs. 500/- per day will be charged in case of any extension (for a stipulated period) in submission of Bank Guarantee/ Surety Bond asked by any candidate.*
2. **The payment of fees must be made in the form of a demand bank draft in favour of the Principal of the Institute, payable at Amritsar. Cheques will not be accepted. The fee once paid is not refundable.**
3. If the seat is not claimed by the selected candidate by payment of full Institute fees by the specified date and time, and the time limit is not extended by the competent authority, the offer will stand automatically withdrawn and the seat will be offered to the next candidate.

Note:- The fee should be paid to the Cashier in the office of the Principal of the Institute before the specified date.

4. A candidate once admitted to PG Course shall not be allowed to leave the Institute unless a bonafide replacement is available before the last date of admission. The student leaving the Institute on his/her own accord shall forfeit his/her security and fee deposit. In addition, he/she will be liable to pay full fee for the entire course.
5. A student offered admission to the PG course will have to furnish bank guarantee or surety bond along with two post dated cheques for the amount equivalent to full course fee, along with an undertaking in the form of an affidavit ***duly sworn in by himself and his/her parent jointly***, that he/she would not seek migration to any other Institution nor shall he/she leave the studies without completing the course; and if it is absolutely essential for him/her to do so, he/she shall pay full fees for the entire course of studies, as per the bank guarantee to the respective Institute.
6. The security deposit is refundable, if claimed within one year of completion of course.

27. DESTRUCTION OF ENTRANCE EXAMINATION RECORDS

1. Question-Answer booklets, both used and unused, and other confidential documents of the Entrance Examination, shall be destroyed three months after the declaration of the result.
2. Application forms of the Non-Selected candidates shall be destroyed after 31/12/2017.

NOTE:- Any further modification/ rectification shall be notified on the Institute's website www.sgrdimsr.in

SPECIMEN OF QUESTION PAPER

SIKH HISTORY & RELIGION

1. guruU nwnk dyv jI ny KyqI ik`Qy kIqI?

- | | |
|-------------------|---------------|
| a) sulqwnpur loDI | A) Krqwrpur |
| e) nnkwxw swihb | s) KfUr swihb |

At which place Guru Nanak started cultivation?

- | | |
|---------------------|-------------------|
| (A) Sultanpur Lodhi | (B) Kartarpur |
| (C) Nankana Sahib | (D) Khadoor Sahib |

2. sRI guruU gRMQ swihb dy ikMny pMny hn?

- | | |
|---------|---------|
| a) 1338 | A) 1410 |
| e) 1430 | s) 1428 |

How many pages dose Sri Guru Granth Sahib contain?

- | | |
|----------|----------|
| (A) 1338 | (B) 1410 |
| (C) 1430 | (D) 1428 |

3. gurmiq Anuswr ikhVw kQn glq hY?

- | | |
|----------------------------|-----------------------|
| a) r`b sqvy Asmwn qy v`sdw | A) r`b srb-SkqImwn hY |
| e) r`b iek hY | s) r`b s`c srUp hY |

According to Gurmat which of these statement is false?

- | | |
|----------------------------------|------------------------|
| (A) God Dwells is Seventh heaven | (B) God is Omni potent |
| (C) God is One | (D) God is truth |

4. KMUKwr hwQI nwl mukwblw iks ny kIqw?

- | | |
|--------------------|------------------------|
| a) BweI GnHeIAw jI | A) BweI boqw isMG jI |
| e) BweI nMd lwl jI | s) BweI bic`qr isMG jI |

Who fought the berserk elephant?

- (A) Bhai Ghanaya Ji (B) Bhai Bota Singh Ji
(C) Bhai Nand Lal Ji (D) Bhai Bachhitar Singh Ji

5. gurU goibMd isMG jI dy v`fy swihbjwdy iks jMg iv`c ShId hoey?

- a) nMdyV (A) mukqsr
e) AwnMdpur swihb (s) cmkOr swihb

In which battle were the elder Sahibzadas of Guru Gobind Sahib Singh martyred?

- (A) Nanded (B) Muktsar
(C) Anandpur Sahib (D) Chamkur Sahib

6. hirmMdr swihb qy pihlI vwr sony dI syvw iks ny krvweI sI?

- a) j`sw isMG AwhlUvwlIAw (A) j`sw isMG rwmgVIAw
e) mhwrwjw rxjIq isMG (s) AkwlI PUlw isMG

Who first undertook the service of gold plating of Sri Harminder Sahib?

- (A) Jassa Singh Ahluwalia (B) Jassa Singh Ramgarhia
(C) Maharaja Ranjit Singh (D) Akali Phoola Singh

7. "bygmpurw swihb ko nwau" vwlw Sbd iks bwxkwr dI renw hY?

- a) DMnw Bgq jI (A) Bgq rvIdws jI
e) bwbw PrId jI (s) Bgq nwmdyv jI

Whose composition is the following Shabad "Begampur Shahar Ko naon"?

- (A) Dhanna Bhagat Ji (B) Bhagat Ravidas Ji
(C) Baba Farid Ji (D) Bhagat Namdev Ji

8. hyT iliKAW iv`coN iks gurU swihb dI bwXI gurU gRMQ swihb iv`c nhIN hY?

- a) guru hir rwey jI (A) gurU Amrdws jI
e) gurU AMgd dyv jI (s) gurU Arjn dyv jI

From the following which Guru Sahib Hymns are into included in Guru Granth Sahib?

- (A) Guru Har Rai Ji (B) Guru Amar Das Ji
(C) Guru Angad Ji (D) Guru Arjan Ji

9. sRI Akwl qKq swihb jI dI isrjxw iks ny kIqI?

- a) gurUu goibMd isMG jI A) guruU hirgoibMd isMG jI
e) guruU Arjn dyv jI s) gurUu qygbhwdr jI

Who built Sri Akal Thakat Sahib?

- (A) Guru Gobind Singh Ji (B) Guru Hargobind Singh Ji
(C) Guru Arjan Dev Ji (D) Guru Teg Bahadur Ji

10. id`II dy lwl iklHy qy iks is`K jrnYl ny KwlseI JMfw lihrrwieAw?

- a) sR. bGyl isMG A) mhwrwjw rxjIq isMG
e) nvwb kpUr isMG s) hrI isMG nlvw

Which Sikh General did unfurl the Khalsa flag on the Delhi's Red Fort?

- (A) S. Baghel Singh (B) Maharaja Ranjit Singh
(C) Nawab Kapoor Singh (D) Hari Singh Nalwa

*(To be submitted in original on non-judicial stamp paper of appropriate value
duly attested by an Executive Magistrate.)*

Appendix – B-1

AFFIDAVIT

(For male candidates)

I, _____, son of
_____, resident of
_____, do

hereby solemnly affirm and state as under:-

- (1) That I am Sikh and belong to the Sikh Community;
- (2) That I practice the Sikh Faith;
- (3) That I maintain Sikh appearance (is`KI srUp), and do not cut or trim my hair;
- (4) That I have the word “Singh” affixed to my name;
- (5) That I have faith only in the Ten Sikh Gurus and Sri Guru Granth Sahib;
- (6) That I do not owe allegiance to any other sect or religion.

I further declare that I shall continue maintaining the Sikh appearance during the entire course of my studies and thereafter.

DEPONENT

VERIFICATION

I, the above named deponent, further affirm and declare that the above averment by me is true and correct, and that nothing has been concealed therein by me.

DEPONENT

Appendix- B-2

AFFIDAVIT

(For female candidates)

I, _____, daughter of
_____, resident of

_____ do

hereby solemnly affirm and state as under:-

1. That I am Sikh and belong to Sikh Community;
2. That I practice the Sikh Faith;
3. That I maintain Sikh appearance (f;Zyh ;o{g), and do not cut or trim my hair, including hair on my eye-brows;
4. That I have the word "Kaur" affixed to my name;
5. That I have faith only in the Ten Sikh Gurus and Sri Guru Granth Sahib;
6. That I do not owe allegiance to any other sect or religion.

I further declare that I shall continue maintaining the Sikh appearance during the entire course of my studies and thereafter.

DEPONENT

VERIFICATION

I, the above named deponent, further affirm and declare that the above averment by me is true and correct, and that nothing has been concealed therein by me.

DEPONENT

(To be submitted in original on non-judicial stamp paper of appropriate value duly attested by an Executive Magistrate)

AFFIDAVIT

I, _____ son/daughter of _____
and resident of _____

do hereby solemnly affirm and declare as under:

1. That I have changed my name from _____ (in BLOCK letters) to _____; (in BLOCK letters)
2. That I have given out a public notice regarding aforesaid change of my name in the following leading newspaper(s) of the region where I am residing: -
 - (i) _____ (name of newspaper) dated _____
 - (ii) _____ (name of newspaper) dated _____
3. That henceforth I am to be known and addressed to by my above said name, that is _____ . (in BLOCK letters)

DEPONENT

VERIFICATION

I, the above named deponent hereby declare that the contents of this affidavit are correct to the best of my knowledge and belief, and that nothing has been concealed therein.

DEPONENT

CERTIFICATE OF RESIDENCE

*(To be furnished by those candidates who might have passed
the qualifying examination from outside India)*

Certified that _____ S/o.D/o. S _____, a candidate for MDS course at Sri Guru Ram Das Institute of Dental Sciences & Research, Sri Amritsar, is a bonafide resident, for the last _____ years, of village/town _____ Tehsil _____ Distt. _____ in the State of _____.

Name in full

Tehsildar/SDM with office stamp

OR

Candidate whose father is in Govt. Service or in the service of a statutory body may furnish a certificate of residence from his parent's employer in the following format:

Certified that S. _____ father of _____, a candidate for admission to MDS course at Sri Guru Ram Das Institute of Dental Sciences & Research, Sri Amritsar is serving as _____ (designation) as a regular employee of this office/ organization, which is a Govt. Department/statutory body established by the Government of _____ (State/Central Government).

Name _____

Designation _____

Signature of the Head of Deptt/office
(Office Stamp)

AFFIDAVIT

I _____ D/o./S/o. _____ R/o. _____

_____ solemnly affirm & declare as under:-

1. That I have carefully read all the rules/instructions mentioned in the prospectus of the institute before getting the admission and shall abide by all the rules and instructions.
2. That I would not ask for any remuneration/funds more than the stipend (as mentioned in the prospectus) paid by the institution during and after completion of the course.
3. That I have provisionally been admitted to Sri Guru Ram Das Institute of Medical/Dental Sciences & Research, Sri Amritsar in MDS course in the session 2017-18.
4. That at present I am depositing the provisional fee as notified by the competent authority.
5. That I undertake to pay the balance of the full and final fee , in case of any enhancement by the Competent Authority.
6. That I undertake to deposit bank guarantee/surety bond with two post dated cheques for the balance fees of remaining years **within 7 days of joining the course, otherwise my admission will stand cancelled.**

DEPONENT

VERIFICATION

I, the above named deponent hereby declare that the contents of this affidavit are correct to the best of my knowledge and belief, and that nothing has been concealed therein.

DEPONENT

Witness of Parents:-

Appendix F

CONFIDENTIAL
Behavioral pattern Certificate

Name: _____ Father's Name _____

Gender:_____ Class Last Attended :_____ Roll No. _____

Name of the Institution:_____

The behavioral pattern of the above mentioned candidate is certified as under:

- | | | | |
|----|---|-----|----|
| 7. | Displayed persistent violent or aggressive behavior | Yes | No |
| 8. | Displayed desire to harm others. | Yes | No |

If yes, Details:_____

Dated:_____

Signature:_____

Seal of the Institution

*** The original certificate should be sent to “Director-Principal, SGRD Institute of Dental Sciences & Research, Amritsar” in a sealed Envelope marked “CONFIDENTIAL” either through Registered/ speed post or through the candidate by hand.**

ANTI – RAGGING CERTIFICATE

AFFIDAVIT BY THE STUDENT

- 1) I _____ (full name of student with admission/registration/enrollment number) s/o d/o Mr./Mrs./Ms. _____ having been admitted to _____ (name of the institution) _____ have received a copy of the UGC Regulations on Curbing the Menace of Ragging in higher Educational Institutions, 2009, (hereinafter called the “Regulations”) carefully read and fully understood the provisions, contained in the said Regulations.
 - 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
 - 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
 - 4) I hereby solemnly aver and undertake that :-
 - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- * I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- * I here by declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of abetting or being part of a conspiracy to promote ragging, and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this ____ day of _____ month of _____ year.

Signature of deponent
Name : _____
(M) : _____

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the (day) of (month), (year) .

Signature of deponent

Solemnly affirmed and signed in my presence on this the (day) of (month) , (year) after reading the contents of this affidavit.

ANTI – RAGGING CERTIFICATE**AFFIDAVIT BY PARENT/ GUARDIAN**

I, Mr./ Mrs./Ms. _____ name of parent/ guardian) father/ mother/guardian of _____, _____(Full name of student/ registration/enrollement _____ number) _____, having been admitted to _____(name of the institution)_____, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”). Carefully read and fully understood the provisions contained in the said Regulations.

- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/ she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations._____
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under an penal law or any law for the time being in force.
- 6) I hereby declare that my ward has not been expelled or debarred from admission in any institutions in the country on account of being found guilty of, abetting or being part of a conspiracy to promote ragging, and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this ___ day of _____ month of _____ year.

Signature of deponent
Name:

Address:

Telephone/ Mobile.

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Signature of deponent

Solemnly affirmed and signed in my presence on this the (day) of (month) , (year) after reading the contents of this affidavit.

Affidavit

I, Dr. _____ S/o, D/o _____ Resident of _____ do hereby solemnly affirm and

declare as under:-

- * That I have not left any Post Graduate Course without completing it.
- * That presently I am not doing any Post Graduate Course anywhere in India.
- * That I have not left any Post Graduate Course after opting for admission in Punjab in the previous years.
- * That I have not opted for PG Course in 2017 anywhere else in India.
- * That, I shall submit Surety Bond to serve the Institution for a period of one year. This clause will not be applicable in case the offer is not given by the Institution within a period of six months after passing my course.
- * That, I undertake to serve the Institution for a period of one year after completion of my PG Course.
- * That, I am fully aware about and accept the fact that in case of failure to serve the Institution for a period of one year will lead to deposition/ recovery of bond money to the institution i.e. Rs. 5.00 lacs.
- * That I have opted PG Course for session 2017 already at _____. I undertake to vacate the same before accepting a seat at this institute.
- * That no departmental/ vigilance inquiries are pending against me.
- * That in case the information/certificate furnished by me in this regard is found to be false at later stage, my admission to P.G. Course session 2017 may be cancelled without any prior notice.
- * That, I shall abide by the mandatory condition of staying in the Institution hostel during the entire three years course of my study.

Deponent

Verification:

I hereby solemnly affirm and declare that above statement is true to the best of my knowledge and nothing has been concealed therein.

Deponent

Place: _____
Date: _____